

# Los Gatos Union School District Minutes

Regular Board Meeting  
December 12, 2019  
Regular Session: 6:30 p.m.  
Thomas P. O'Donnell District Office  
17010 Roberts Road  
Los Gatos, CA 95032-4510

## A. CALL TO ORDER (6:30 p.m.)

### Minutes:

*Board President John Kuntzmann called the meeting to order at 6:30 p.m.*

### 1. Roll Call

### Minutes:

*Trustees present: John Kuntzmann, Courtney Monk, Peter Noymer, Stephen Parsons, Daniel Snyder*

### 2. Flag Salute

### Quick Summary:

R.J. Fisher Middle School students, Jordan Moore and William Vieceli, will lead the flag salute.

### Minutes:

*R.J. Fisher Middle School student William Viacelli led the flag salute at 6:31 p.m.*

## B. Annual Organizational Meeting

### 1. Election of Officers: President

**Motion:** *Trustee John Kuntzmann made the motion to elect Trustee Daniel Snyder as Board President.*

**Seconded by:** *Trustee Stephen Parsons*

Yes John Kuntzmann  
Yes Courtney Monk  
Yes Peter Noymer  
Yes Stephen Parsons  
Yes Daniel Snyder

### 2. Election of Officers: Clerk

**Motion:** *Trustee Daniel Snyder made the motion to elect Trustee Stephen Parsons as Board Clerk.*

**Seconded by:** *Trustee Courtney Monk*

Yes John Kuntzmann  
Yes Courtney Monk  
Yes Peter Noymer  
Yes Stephen Parsons  
Yes Daniel Snyder

### 3. Appointment of Superintendent as Authorized Agent and Secretary to the Board

**Motion:** *Trustee Daniel Snyder made the motion to appoint Superintendent Paul Johnson as Authorized Agent and Secretary to the Board.*

**Seconded by:** *Trustee Stephen Parsons*

Yes John Kuntzmann  
Yes Courtney Monk  
Yes Peter Noymer  
Yes Stephen Parsons  
Yes Daniel Snyder

### 4. Appointment of Board Representative to Vote for County Committee on School District Organization and to Act as County School Boards Association Representative (1)

**Motion:** *Trustee Peter Noymer made the motion to appoint Trustee Daniel Snyder as Board Representative to vote for County Committee on School District Organization and the act as County School Board Representative.*

**Seconded by:** *Trustee Courtney Monk*

Yes John Kuntzmann  
Yes Courtney Monk  
Yes Peter Noymer  
Yes Stephen Parsons  
Yes Daniel Snyder

### 5. Appointment of Board Representatives to the Financial Advisory Committee (2)

**Motion:** *Trustee Peter Noymer made the motion to appoint Trustees John Kuntzmann and Daniel Snyder as Board Representatives to the Financial Advisory Committee.*

**Seconded by:** *Trustee Courtney Monk*

Yes John Kuntzmann  
Yes Courtney Monk  
Yes Peter Noymer  
Yes Stephen Parsons  
Yes Daniel Snyder

### 6. Appointment of Board Liaison Committees: Home & School Club Council (1), Town Liaisons (2), Los Gatos Education Foundation (2), Los Gatos Elementary Teachers Association (2), Los Gatos Union Classified Employees Association (2), LGUSD Schools (5) and Los Gatos High School (2) Developer Liaisons (2)

**Motion:** *Trustee Peter Noymer made the motion to appoint Board Liaisons to the Home & School Club Council, Town of Los Gatos, LGEF, LGETA, LGUCEA, Los Gatos High School and schools in the Los Gatos Union School District as follows:*

- *Home & School Club Council: Trustee Courtney Monk*
- *Town of Los Gatos: Trustees Daniel Snyder and Stephen Parsons*
- *Los Gatos Education Foundation: Trustees Peter Noymer and Courtney Monk*
- *Los Gatos Elementary Teachers' Association: Trustees Daniel Snyder and Stephen Parsons*
- *Los Gatos Union Classified Employees Association: Trustees Daniel Snyder and Stephen Parsons*
- *Blossom Hill Elementary School: Trustee Stephen Parsons*

- *Daves Avenue Elementary School: Trustee Courtney Monk*
- *Lexington Elementary School: Trustee John Kuntzmann*
- *Louise Van Meter Elementary School: Trustee Daniel Snyder*
- *R.J. Fisher Middle School: Trustee Peter Noymer*
- *Los Gatos High School: Trustees Peter Noymer and Daniel Snyder*

**Seconded by:** *Trustee Courtney Monk*

Yes John Kuntzmann  
 Yes Courtney Monk  
 Yes Peter Noymer  
 Yes Stephen Parsons  
 Yes Daniel Snyder

### **7. Recognition of Outgoing Board President, John Kuntzmann**

**Minutes:**

*Superintendent Paul Johnson thanked Trustee John Kuntzmann for his service. Trustee Kuntzmann said a few words.*

### **C. REGULAR SESSION**

**Minutes:**

*Superintendent Paul Johnson introduced the new Director of Maintenance and Operations Thomas Lettiere.*

*Staff and guests: Stephanie Young, Sharon Kuntzmann*

### **1. Approval/Amendment of Agenda**

**Motion:** *Trustee Peter Noymer made the motion to approve the agenda as presented.*

**Seconded by:** *Trustee John Kuntzmann*

Yes John Kuntzmann  
 Yes Courtney Monk  
 Yes Peter Noymer  
 Yes Stephen Parsons  
 Yes Daniel Snyder

### **2. Public Comment**

**Quick Summary:**

This is the opportunity for members of the public to address the Governing Board on any item described in this notice or any other issue. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda.

**Minutes:**

*Public comment was opened and closed at 6:43 p.m. No public comments were heard.*

### **3. Remarks & Communication**

**Quick Summary:**

This is the opportunity for community partners listed below to provide an update to the Governing Board regarding their respective organization. In accordance with the Brown Act, the Board may: 1) acknowledge receipt of the information, 2) refer to staff for further study, 3) ask clarifying questions, or 4) refer the matter to the next Board meeting agenda. Home & School Club - Blossom Hill Elementary School Home & School Club - Daves Avenue Elementary School Home & School Club - Lexington Elementary School Home & School Club - Louise Van Meter Elementary School Home & School Club - R.J. Fisher Middle School Los Gatos Elementary Teachers Association Los Gatos Union Classified Employees Association Los Gatos Education Foundation

**Minutes:**

*Scott McDonald spoke on behalf of the Van Meter Home & School Club.*

**4. Superintendent's Report**

**Minutes:**

*Superintendent Paul Johnson commenced his presentation at 6:45 p.m. and concluded at 6:57 p.m. Superintendent Johnson started by sharing some observations from classroom visits around the district. He also mentioned the district will need to do a CVRA feasibility study. Superintendent Johnson provided an update on strategic planning and shared upcoming strategic planning steps. Mr. Johnson concluded with highlights from the California School Boards Association Annual Education Conference.*

**D. CONSENT AGENDA**

**Quick Summary:**

Information concerning the consent items listed below has been forwarded to each Board member prior to the meeting for study. All items on the consent agenda will be approved with one motion which is not debatable and which requires unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, an item shall be removed from the section and placed on the regular order of business following the approval of the consent agenda.

**Motion:** *Trustee Peter Noymer made the motion to approve the consent agenda as presented.*

**Seconded by:** *Trustee John Kuntzmann*

Yes John Kuntzmann  
Yes Courtney Monk  
Yes Peter Noymer  
Yes Stephen Parsons  
Yes Daniel Snyder

**1. Minutes**

**Quick Summary:**

The minutes for the Regular Board meeting, November 21, 2019 are presented to the Governing Board for approval and action. It is the recommendation of the Superintendent that the Governing Board approve the minutes as presented.

**2. Approval of Out-of-State Professional Development Conference - March 4-7, 2020 - California Association of Directors of Activities (CADA) State conference, Reno, Nevada**

**Quick Summary:**

An out-of-state professional development conference for RJ Fisher teachers is presented to the Governing Board for approval and action. It is the recommendation of the Director of Curriculum, Instruction and Assessment and Superintendent that the Governing Board approve the conference as presented.

**3. Approval of Out-of-State Professional Development Conference -June 28- July 1, 2020 - Models Schools Conference, Orlando, Florida**

**Quick Summary:**

An out-of-state professional development conference for RJ Fisher teachers and administrators is presented to the Governing Board for approval and action. It is the recommendation of the Director of Curriculum, Instruction and Assessment and Superintendent that the Governing Board approve the conference as presented.

**4. Warrant Register**

**Quick Summary:**

The warrant register for the month of November 2019 is presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and Superintendent that the Governing Board approve the warrant register for the payment of invoices for goods and services as presented.

**5. Quarterly Investment Report**

**Quick Summary:**

The Quarterly Investment Report as of September 2019 is presented to the Governing Board for approval and action. It is the recommendation of the Chief Business Official and the Superintendent that the Governing Board accept the Quarterly Investment Report as presented.

**6. Personnel Report**

**Quick Summary:**

The personnel report as of December 12, 2019 is presented to the Governing Board for approval. It is the recommendation of the Superintendent that the Governing Board approve the report as presented.

**E. STRATEGIC INITIATIVE #3: OPERATIONS**

**1. Los Gatos Union School District First Interim Budget Report for the 2019-20 School Year**

**Quick Summary:**

Chief Business Official, Terese McNamee will present the Los Gatos Union School District First Interim Budget Report for the 2019-20 School Year to the Governing Board as required by Education Code before its submission to the California Department of Education. This is an action item.

**Minutes:**

*Chief Business Official Terese McNamee commenced her presentation at 6:58 p.m. and concluded at 7:13 p.m.*

*Board clarifying questions commenced at 7:13 p.m. and concluded at 7:17 p.m.*

**Motion:** *Trustee Peter Noymer made the motion to approve the First Interim Budget Report as presented.*

**Seconded by:** *Trustee John Kuntzmann*

Yes John Kuntzmann  
Yes Courtney Monk  
Yes Peter Noymer  
Yes Stephen Parsons  
Yes Daniel Snyder

**F. STRATEGIC INITIATIVE #1: LEARNING**

**1. Student Success Profile**

**Quick Summary:**

Arcia Dorosti, Director of Curriculum, Instruction and Assessment, will present the Student Success Profile and an overview of the process to the Governing Board. This is for informational purposes only. No action will be

taken.

**Minutes:**

*Director of Curriculum, Instruction and Assessment Arcia Dorosti commenced his presentation at 7:18 p.m. and concluded at 7:27 p.m.*

*Board clarifying questions and comments commenced at 7:27 p.m. and concluded at 7:44 p.m.*

**G. STRATEGIC INITIATIVE #3: OPERATIONS**

**1. Resolution #05-19-20: Los Gatos Union School District Supporting Participation in Census 2020**

**Quick Summary:**

Resolution #05-19-20, Los Gatos Union School District Supporting Participation in Census 2020, is presented to the Governing Board for approval and action.

**Minutes:**

*Board President Daniel Snyder and Superintendent Paul Johnson explained the rationale behind Resolution #05-19-20, Los Gatos Union School District Supporting Participation in Census 2020.*

**Motion:** *Trustee John Kuntzmann made the motion to approve the resolution as presented.*

**Seconded by:** *Trustee Stephen Parsons*

Yes John Kuntzmann  
Yes Courtney Monk  
Yes Peter Noymer  
Yes Stephen Parsons  
Yes Daniel Snyder

**H. BOARD ITEMS**

**1. Board Comments and Subcommittee Reports**

**Minutes:**

*Trustees John Kuntzmann, Stephen Parsons and Daniel Snyder shared some highlights from the California School Boards Association Annual Education Conference.*

**2. Los Gatos Union School District Governance and Planning Calendar 2019-2020**

**Quick Summary:**

This information is provided to the Governing Board for discussion and planning purposes. Agenda items are subject to changes and modifications throughout the year.

**3. Future Board Meetings**

**Quick Summary:**

- Regular Board Meeting – January 16, 2020 at 6:30 p.m.
- Special Board Meeting (Retreat) – January 23, 2020 at 4:00 p.m.
- Regular Board Meeting – February 27, 2020 at 4:00 p.m. (at Blossom Hill)
- Regular Board Meeting – March 12, 2020 at 4:00 p.m. (at Daves Avenue)
- Regular Board Meeting – April 16, 2020 at 4:00 p.m. (at Fisher)
- Regular Board Meeting – May 21, 2020 at 6:30 p.m.
- Regular Board Meeting – June 9, 2020 at 6:30 p.m. Special Board Meeting

- June 11, 2020 at 6:30 p.m.

**I. ADJOURNMENT (8:30 p.m.)**

**Minutes:**

*Board President Daniel Snyder adjourned the meeting at 7:51 p.m.*

Respectfully Submitted,

Approved and ordered into proceedings of  
the LGUSD on January 16, 2020

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Paul Johnson, Secretary  
Board of Trustees

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Stephen Parsons, Clerk  
Board of Trustees

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Date